

**REGULAR TERM
REGULAR SESSION
OCTOBER 14, 2025**

On this the 14th day of October, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from September 23, 2025 and September 30, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Martin, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY2025 Budget, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for FY 2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider FY2026 Jackson County Resolution Indigent Defense Grant Program, and take any necessary action.

A motion was made by Comm. Bubela and seconded by Comm. Karl, to approve the FY2026 Jackson County Resolution Indigent Defense Grant Program and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

Consider court approval for the new Jackson County Agriculture and Natural Resource Agent, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Martin, for approval of the new Jackson County Agriculture and Natural Resource Agent, Kade Smith. Motion carried.

Consider resolution to adopt Investment Policy, Strategies and Investment Officer, and take any necessary action.

A motion was made by Comm. Bubela and seconded by Comm. Frenzel, to approve the resolution to adopt Investment Policy, Strategies and Investment Officer with no changes. Motion carried.

Clerk's Note: A copy of the resolution and policy on file among exhibits of Commissioners' Court.

Consider Texas Association of Counties 2026 Post-65 Retiree Benefit Plans, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the renewal with no changes to the Texas Association of Counties 2026 Post-65 Retiree Benefit Plans.. Motion carried.

Clerk's Note: A copy of the plan on file among exhibits of Commissioners' Court.

APPROVED

October 14, 2025

Consider receiving and budgeting for the Public Safety Office Grant from the Office of the Governor grant number 4388304, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to receive and budget for the Public Safety Office Grant from the Office of the Governor grant number 4388304. Motion carried.

Clerk's Note: A copy of the grant information on file among exhibits of Commissioners' Court.

Consider Oil and Gas Lease with RNG Resources, LLC., on 2.07 acres, being a 40 foot strip of Lot 7 in the Westhoff Ranch Subdivision, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the Oil and Gas Lease with RNG Resources, LLC., on 2.07 acres, being a 40 foot strip of Lot 7 in the Westhoff Ranch Subdivision. Motion carried.

Clerk's Note: A copy of the lease on file among exhibits of Commissioners' Court.

Consider FY2026 Statewide Emergency Radio Infrastructure (SERI) Grant Participation Letter of Intent, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela to approve the FY2026 Statewide Emergency Radio Infrastructure (SERI) Grant Participation Letter of Intent. Motion carried.

Clerk's Note: A copy of the letter of intent on file among exhibits of Commissioners' Court.

Ratify Rural Sheriffs Office Salary Assistance Program Award #IA-0000002121 with the Texas Comptroller, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to ratify the Rural Sheriffs Office Salary Assistance Program Award #IA-0000002121 with the Texas Comptroller. Motion carried.

Clerk's Note: A copy of the program award on file among exhibits of Commissioners' Court.

Consider Burn Ban, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin to approve the Burn Ban order and allow the County Judge to remove at a time when conditions allow. Motion carried.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

Consider and discuss authorization to issue requests for proposals (RFP) for administrative and plan development services for the Community Block Development Grant Mitigation (CDBG-MIT), Local Hazard Mitigation Plan Program (LHMPP) Grant Program administered by the Texas General Land Office (GLO), and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the authorization to issue requests for proposals (RFP) for administrative and plan development services for the Community Block Development Grant Mitigation (CDBG-MIT), Local Hazard Mitigation Plan Program (LHMPP) Grant Program administered by the Texas General Land Office (GLO). Motion carried.

Consider requesting the County Auditor to conduct an audit as required by Article 59.06 of the Code of Criminal Procedure on behalf of the Commissioners' Court for the Criminal District Attorney and the Sheriffs Office, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, request that the County Auditor to conduct an audit as required by Article 59.06 of the Code of Criminal Procedure on behalf of the Commissioners' Court for the Criminal District Attorney and the Sheriffs Office. Motion carried

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to pay the FY2025 and FY2026 County and Precinct bills, payroll and court orders. Motion carried.

APPROVED

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the payroll changes. Motion carried.

***COMMISSIONERS'
COURT
PAYROLL
CHANGES***

October 14, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Guevara, Melissa	Sheriff	Re-eval of position	\$18.63	\$21.51	10/26/2025
Lewis, Ryan	Precinct #1	Part time	\$0.00	\$26.00	10/20/2025
Lewis, Ryan	Precinct #1	Full time	\$26.00	\$26.00	10/25/2025
Stewart, Brandon	Precinct #3	Transfer	\$18.00	\$18.00	10/20/2025

Receive various county reports, news and information.

Reminder for TAC Supervisor Training on October 14th at 12:00pm.
Sheriff Rick Boone gave SO Report.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Martin to adjourn at 9:37 a.m.

Meeting **ADJOURNED**

APPROVED this the 12th day of November 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

APPROVED

October 14, 2025